



COMMONWEALTH of VIRGINIA

Department of Motor Vehicles

2300 West Broad Street

Richard D. Holcomb
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

January 21, 2013

To: AAMVA Jurisdictional Members

From: Richard Holcomb

A handwritten signature in black ink, appearing to read "Richard Holcomb", written over a horizontal line.

Subject: Changes to the Virginia Certificate of Title

This is to notify you of recent changes made to the Virginia Certificate of Title. Effective January 10, 2013, two sizes of title certificates are in circulation:

- 1) VSA3S Certificate Of Title – 8 ½ X 8 ½
- 2) VSA3L Certificate of Title – 8 ½ X 11

Titles that are issued over-the-counter will print on the new shorter paper. Titles that are printed and mailed from DMV headquarters will remain on the longer paper to accommodate mailing information.

Please be aware of this change and note that both sizes are valid. A sample of each size is attached for reference.

In addition, the following text changes have been made to the Certificate of Title (Rev. 11/12):

- 1) Odometer statements in sections A, B, and C have been revised to align with the VSA17A (Rev. 07/01/2012)

I certify to the best of my knowledge that the odometer reading is: ACTUAL Mileage NOT ACTUAL Mileage (odometer discrepancy) IN EXCESS of Mechanical Limits Model year is 10 years or older and was exempt from odometer disclosure in prior stat of title (applicant must present out-of-state title showing exemption)

- 2) For-hire registration information has been removed from section F

Customers registering a for-hire vehicle must complete the VSA17A or VSA14, along with the MCS115 if applicable.

For more information contact Julie Barnett at (804) 367-0222 or email julie.barnett@dmv.virginia.gov.



COMMONWEALTH OF VIRGINIA

DEPARTMENT OF MOTOR VEHICLES



CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

SAMPLE

THIS IS NOT A TITLE NUMBER
 ↓↓53600↓A

A Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

• ASSIGNMENT OF TITLE BY OWNER • • NOTIFY DMV WHEN VEHICLE IS SOLD •	Buyer(s) Name _____	City, State, Zip _____
	Street _____	DATE OF SALE _____
	<input type="checkbox"/> ODOMETER READING (No Tenths) _____ <input type="checkbox"/> I certify to the best of my knowledge that the odometer reading is: <input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)	SALE PRICE _____
	Signature of Seller(s) _____	Printed Name of Seller(s) _____
	Signature of Buyer(s) _____	Printed Name of Buyer(s) _____
	<input type="checkbox"/> I am aware of the above odometer certification made by the Seller(s). <input type="checkbox"/> I am aware of the above odometer certification made by the Seller(s).	Dealer's No. _____ Licensing Jurisdiction _____

VSA3S

VOID IF ALTERED

VOID IF ALTERED

ANY ALTERATIONS OR ERASURES WILL VOID THIS CERTIFICATE OF TITLE AND IT MUST THEN BE SURRENDERED TO SECURE A REPLACEMENT.

PURCHASER MUST SECURE A NEW TITLE, OR SURRENDER THIS ONE TO DMV WITHIN 30 DAYS OF SALE DATE.

VSAS3 (REV. 11/12)

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete the odometer disclosure statement or providing a false statement may result in fines and/or imprisonment.

B I am aware of the dealer's odometer certification. Date of Sale _____ Sale Price _____

Buyer(s) Printed Name _____ Buyer(s) Signature _____

Buyer(s) Address _____ City _____ State _____ Zip Code _____

DEALER REASSIGNMENT

ODOMETER READING _____ (No Tenths)

I certify to the best of my knowledge that the odometer reading is:

ACTUAL Mileage NOT ACTUAL Mileage (odometer discrepancy) IN EXCESS of Mechanical Limits

Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)

Dealer(s) Signature _____ Dealer(s) Printed Name _____ Dealer Number _____ Licensing Jurisdiction _____

The dealer certifies that the vehicle described in this title was transferred to the above buyer and that the odometer reading has been disclosed to the buyer.

C I am aware of the dealer's odometer certification. Date of Sale _____ Sale Price _____

Buyer(s) Printed Name _____ Buyer(s) Signature _____

Buyer(s) Address _____ City _____ State _____ Zip Code _____

DEALER REASSIGNMENT

ODOMETER READING _____ (No Tenths)

I certify to the best of my knowledge that the odometer reading is:

ACTUAL Mileage NOT ACTUAL Mileage (odometer discrepancy) IN EXCESS of Mechanical Limits

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Dealer(s) Signature _____ Dealer(s) Printed Name _____ Dealer Number _____ Licensing Jurisdiction _____

The dealer certifies that the vehicle described in this title was transferred to the above buyer and that the odometer reading has been disclosed to the buyer.

D **PERSONAL PROPERTY TAX RELIEF**

DOES THIS VEHICLE QUALIFY FOR TAX RELIEF?

If you can answer YES to any of the following questions, you may be eligible for Personal Property Tax Relief and does NOT qualify for Personal Property Tax Relief.

- Is more than 50% of the vehicle's annual mileage used for your business expenses for federal income tax purposes?
- Is more than 50% of the depreciation associated with the vehicle deducted as a business expense for Federal Income Tax purposes?
- Is the cost of the vehicle expensed pursuant to Section 179 of the Internal Revenue Service Code?
- If the vehicle is leased by an individual, does the leasing company pay the tax without reimbursement from the individual?

This vehicle is for Personal Use Business Use Check one of the boxes. See business use criteria above.

E LIENOR'S NAME _____ LIENOR CODE _____ DATE OF LIEN _____

F ADDRESS _____ CITY _____ STATE _____ ZIP _____

F VEHICLE COLOR: _____ REGISTRATION PERIOD: One Year Two Years (\$2 discount applies)

INSURANCE CERTIFICATION: A vehicle must be insured with liability coverage when it is registered, and it must remain insured while registered, whether or not it is operated, OR the uninsured motor vehicle fee must be paid. Penalties are severe for violation of this requirement.

I/We certify that (check one):

This vehicle is insured by a liability policy issued through an insurance company licensed to do business in Virginia and it will remain insured while registered, whether or not it is operated.

This vehicle is not insured; therefore, I am remitting the applicable uninsured motor vehicle fee. (This fee provides no insurance coverage.)

POWER OF ATTORNEY FOR NON-RESIDENT(S) AND CORPORATION(S) NOT DOMICILED IN VIRGINIA: Pursuant to the provisions of Virginia Code §46.2-601, I/we appoint the Commissioner of the Department of Motor Vehicles of the Commonwealth of Virginia, to be my/our true and legal agent upon whom all legal processes against me/us may be served in any legal proceeding arising from the operation and/or use of any motor vehicle registered in my/our name(s) in the Commonwealth of Virginia. I/we agree that any lawful process or notice to me/us which is served on the Commissioner shall have the same legal effect as if served on me/us within the Commonwealth of Virginia.

PRIVACY NOTICE: The information, including Social Security Number, is requested in accordance with Virginia Code §§46.2-623 and 46.2-629. Any person who refuses to supply the required information will be denied a certificate of title and/or registration. Title and registration records may be disseminated in accordance with §§46.2-208 through 46.2-214, to business, law enforcement or authorized government entities.

G **CERTIFICATION OF BUYER**

CERTIFICATION

NO PAPER TITLE - Check this box if you do not want a paper title issued to you. An electronic Certificate of Title will remain on the file for this vehicle at DMV.

If this application is for joint ownership, do you wish clear rights of ownership to be transferred to the surviving owner in the event of the death of either the owner or co-owner? YES NO

Are any of the vehicle owners on active military duty or service? YES NO

I/We certify and affirm under penalty of perjury that the information contained in this application is true and correct to the best of my/our knowledge. I/We understand it is unlawful to knowingly make a false statement and any violation may be prosecuted as a felony as provided in Virginia law.

SIGNATURE OF APPLICANT _____ DATE _____

SOCIAL SECURITY NUMBER/FEIN OF APPLICANT _____

SIGNATURE OF CO-APPLICANT _____ DATE _____

SOCIAL SECURITY NUMBER/FEIN OF CO-APPLICANT _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

VEHICLE PRINCIPALLY GARAGED IN CITY, TOWN, COUNTY OR STATE OF _____

CITY OR TOWN OF _____ COUNTY OF _____

DMV USE ONLY

SALE PRICE \$ _____

BEFORE TRADE IN ALLOWANCE _____

TAX \$ _____ (MINIMUM TAX MAY APPLY)

TITLE FEE \$ _____

TRANSFER FEE \$ _____

REG FEE \$ _____

WT INCREASE FEE \$ _____

PERSONALIZED PLATE FEE \$ _____

UMV FEE \$ _____

OTHER \$ _____

TOTAL \$ _____

WITH LIEN

YES NO

Proof of Address (specify proof document presented)

CLERK STAMP

Reassignment Form Control No. (If applicable)

LOG# _____ PLATE TYPE _____ PLATE NO. _____ ISSUED _____ EXPIRE DATE _____ TITLE NUMBER _____ DMV USE ONLY



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Street _____
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SALE PRICE _____

Signature of Seller(s) _____ Printed Name of Seller(s) _____

Signature of Buyer(s) _____ I am aware of the above odometer certification made by the Seller(s) Printed Name of Buyer(s) _____

VSA3L I am aware of the above odometer certification made by the Seller(s) Dealer's No. _____ Licensing Jurisdiction _____

• ASSIGNMENT OF TITLE BY OWNER •
• NOTIFY DMV WHEN VEHICLE IS SOLD •

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